



COMMANDER: LT COL BYRON MARSHALL

PENNSYLVANIA WING — GROUP 2

FEBRUARY 2009

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GROUP 2 NUMBERS:

- Senior Members : 187
- Cadets: 156
- Total Members: 343
- This information is as of 1 February 2009

EMERGENCY TRAINING WORKS

The rescue of the passengers from the U.S. Airways plane that crash-landed in the Hudson River last month didn't just happen. A complex web of events prepared the pilots, cabin crew, rescue workers, and passengers to work effectively in a well coordinated example of incident management.

Operational Risk Management (ORM) procedures helped develop the training requirements the pilots and air crew were required to master as part of their jobs. Incident Command protocols helped the ferry boat crews and other water craft operators know what to do without needing to call for instructions. Additionally, it's easy to see that basic "fire drill" practices probably helped the passengers remain more-or-less calm throughout the evacuation and rescue. These procedures and protocols did not develop in a vacuum, and can't be learned just by reading a book or clicking through an online course. They take practice.

Not very long ago emergencies of this sort were prone to communications, jurisdic-



Passengers stand on the wings of a U.S. Airways plane after it crash-landed in the Hudson River in New York City. (photo downloaded from MSN News)

tional, and procedural problems. California firefighters and other emergency personnel began developing the Incident Command System during the 1970's to help manage wildfires. Over the last 40 years this concept has been tested and refined through a variety of training exercises and actual incidents. Last year several changes were implemented and many of FEMA's ICS exams and classes have been revised.

For the Civil Air Patrol Emergency Services, this means the addition of several online programs, even for the most basic qualifications. Anyone who has not yet completed FEMA's ICS classes required for their positions currently has their quals suspended. Basic level quals require IS-100 and IS-700, and higher lev-

els add IS-200 and IS-800. These can be completed online. Command level quals require the IS-300 and recommend IS-400 classroom based training.

Once these requirements have been recorded, CAPES personnel must practice the new procedures, using ORM to refine technique and create protocols. These training exercises should be coordinated with other agencies when possible, and should be used to manage non-emergency events.

The old adage, "Practice makes perfect," certainly applies here. Practicing search and rescue procedures trains us to respond confidently and coordinate smoothly when we face actual incidents.

Capt. Barbara McCutcheon

COMMANDER'S CORNER

We had a great January Group 2 staff meeting. I want to thank everyone for attending. It is good to know that we have so many hard working members in the group. The next group 2 staff meeting will be March 14 at 1300. We also will have the group 2 CAC meeting on the same day from 1200 to 1300. From now on, Group 2 CAC meetings will be at 1200, prior to the Group 2 staff meetings.

We have a number of activities on the calendar. The mini encampment is planned for March 14th at FITG. We have two AE/O-flight days planned for April 25 and August 1. There will be a AE bootcamp on May 23 from 1500 to 1700, just after the Group 2 staff meeting. All members are welcome to attend. Information for these activities will be posted on the Group 2 web page (<http://gp2.pawg.cap.gov/>). I will also use the Group 2 mailing

list to keep everyone up to date. You can sign up for the mailing list on the Group 2 web page.

Lt Col Bechtel reported to us that we now have 19 pilots in the group. All I have to say is, WOW! We also have had newsletters every month since June 2008 - keep up the good work, Capt McCutcheon. The newsletters can be downloaded on the web page. Lt Col Marshall let us know that the region com-

mander will not approve of any Lt Col promotions that come to him unless the applicants hold a Group staff position, or higher. If you want to get promoted, come join the Group 2 staff team. We need your help and we have a number of openings. See you soon and remember safety, safety, safety or is it safety report, safety report, safety report!

Brandon Parks, Major, CAP
Deputy Commander, Group 2

FEBRUARY SAFETY BRIEFING—TRAINING SAFELY – THE ONLY WAY TO TRAIN

This is the time of year when every squadron has some amount of down time for staff officers. The unit isn't out on the flightline, in the field training or even cleaning up outside the squadron area. The cold, damp weather brings a sense of relaxing overtone and with it the threat of a safety challenge. The threat is real but the dangers that accompany it can be avoided through training and proper risk management.

So Commander, when was the last time you got your staff together and did some senior member training on Organizational Risk Management (ORM)? It's probably been a while. You and the rest of your staff have been busy, not only with CAP activi-

ties but also with all the things that make life somewhat hectic at times. No one meant to brush ORM training aside, but then again, it's not the most dynamic subject on which we spend our time. It is a necessity if we are going to be successful at what we do. In my opinion, a successful training evolution is one in which you accomplish most if not all the tasks you set out to train on, no one gets hurt and there is no damage to or loss of property. As a volunteer organization, I believe we can also throw in there that everyone gained something from the training and even had some fun at it.

Let's look at Organizational Risk Management as the Air Force does for a minute and how we should be incorporat-



Organizational Risk Management is a six-step process. Identify the hazards, Assess the Risks, Analyze risk control measures, Make control decisions, Implement risk controls, Supervise and review.

ing it into our training. Start by downloading the Civil Air Patrol Guide to Operational Risk Management at http://level2.cap.gov/documents/ORM_Guide.pdf. The guide

breaks down how to incorporate risk management throughout the training evolution not just into the planning portion, where most people

Continued on page 3, Safety

Safety, from page 2

believe it stays. The 13 pages of illustrations and type will walk you through the process step by step a lot better than I can in a few short paragraphs.

In a nutshell, Organizational Risk Management is a six-step process. Identify the

hazards, Assess the Risks, Analyze risk control measures, Make control decisions, Implement risk controls, Supervise and review. The CAP pamphlet displays this quite well as a wheel. The process never stops as you are constantly checking and re-checking your assessment of

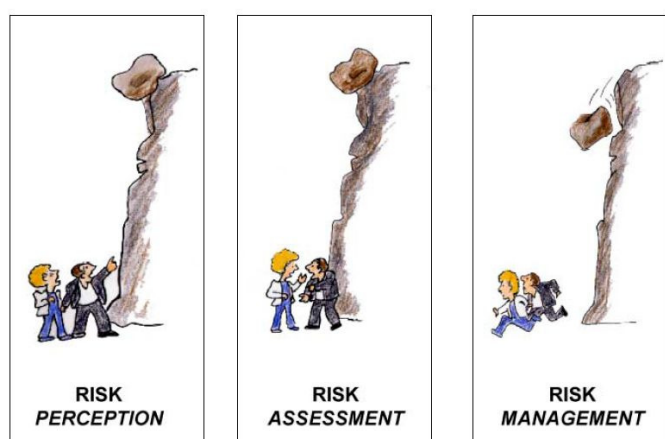
the situation. At any given time your entire training evolution can go from a simple compass course in a wide-open field to an actual survival scenario under very adverse conditions. Don't wait until this happens – be prepared through training.

The part of the entire process that you should be actively consulting is the Risk Matrix. The matrix can be easily copied, laminated and carried as a part of everyone's field gear. One side of the matrix lists the degrees Severity: Catastrophic, Critical, Moderate and Negligible. The congruent side of the matrix lists the Probability: Frequent, Likely, Occasional, Seldom,

Unlikely. By analyzing where the two aspects of the likelihood and damage that may occur from any activity, we can make informed decisions about what is and what isn't an acceptable risk.

So, while the weather's a bit on the unfavorable side for outdoor activities, how about getting back to one of the fundamental basics that makes CAP the great organization is really is – training your staff to train safely. This actually sounds like a great period of instruction for the Squadron Safety Officer.....

Capt Todd Daubenspeck
Commander, Squadron 336



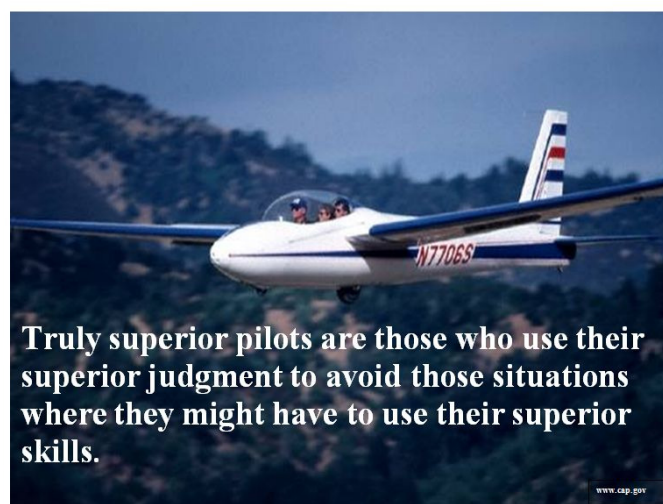
PILOT'S LOUNGE—PRE- AND POST-FLIGHT ACTIONS

One of the continuing trends seen in regards to incidents in aviation is that there are insufficient pre and post flight inspections. A number of aviation related incidents are directly associated with items that could have been detected by a thorough and comprehensive preflight. In addition, a proper post flight will help to note potential problems which could be a factor on a subsequent flight.

As stated in the April Safety Pins, preflight does not begin at the airport. It starts well before you even get to the airport. First and foremost, make sure the most important safety feature of the aircraft is ready to go. By that

I mean, you! Be sure you are healthy and rested enough to do the flight. If you are upset or under severe stress, you should consider postponing your flight. Check those meds! Sometimes we get a new prescription from the doctor. Many of these new scripts are not certified for pilots by the FAA. Check to see if your medications are allowed by the FAA.

Before any action is done to the aircraft, make sure ALL appropriate paperwork is in the aircraft. This means that in addition to the required AROW documents check the aircraft binder. Make sure all CAP regulations and documents are in the binder and



are current. I have found that one of the most common infractions during an aircraft inspection is that the documents are not current in the binder.

While checking the binder, pay attention to the inspection dates and the hobs/tach times for required maintenance. DO NOT EXCEED

Continued on page 5, Pilots

Continued on page 5, Pilots these limits! Make sure there is sufficient time on the aircraft to complete your sortie and transport the aircraft to maintenance!

Look at the last date of the VOR check. If you are planning to fly IFR, you need a current VOR check. If VFR and the date is coming due, perform a VOR check. Keep

the plane current for ANY contingency. Be absolutely certain that the preflight checklist is followed! The aircraft checklists have the key items listed to be checked for the safe flight operation. By utilizing the checklist, you are not likely to miss any key items. The checklist is there for your safety.

dures in CAPR 62-2 and any Wing Supplement to CAPR 62-2. The Safety office is not on a witch hunt. We are just

A SAFER PILOT

A host of Web resources to make you a safer pilot

Dedicated to making general aviation flying easier and safer, the AOPA Air Safety Foundation offers a number of safety education resources free of charge to all pilots. Here are some helpful Web links: Learn more in less time with [interactive online courses](#); test your knowledge with [instantly scored quizzes](#); search [the accident database](#); check the schedule for [safety seminars](#) coming to your area; and print [publications](#) from the library. After you've had a chance to review these popular resources, show your support for the foundation [by donating](#).

For those unit safety officers looking for alternate means for pilots who miss their monthly safety meetings, try these from [AOPA ASF](#).

<http://www.aopa.org/asf/>

e-Safety 16 Jan 09 Safety resources website

<http://level2.cap.gov/visitors/programs/safety/presentations.cfm>

PREFLIGHT DOES NOT BEGIN AT THE AIRPORT. IT STARTS WELL BEFORE YOU EVEN GET TO THE AIRPORT.

looking for trends that may prevent future incidents.

Maj John Brendel, CAP
This article appeared in the Dec 08 Illinois Wing Safety Pins. The entire Safety Pins may be viewed at <http://ilcap.org/safety/Safety.htm>

January 2009 Sentinel

AEROSPACE LESSON PLAN CONTEST ANNOUNCED

Do you have a great elementary aerospace lesson that promotes math or good character? Submit it to us, and if we select your lesson to use in our elementary aerospace curriculum, we'll send you \$100!

Just follow our format and obey some simple rules in order for your lesson to be considered. For a sample lesson, please visit our website at www.members.gocivilairpatrol.com/ae, and look for "Money for Math Sample Lesson," and "Cash for Character Sample Lesson." Additionally, you may download the "Lesson Template."

You may submit as many lessons as you like! Email questions or your submissions to Angie St. John at astjohn@capnhq.gov, or fax them to her at 334-953-6891 anytime between now and 5:00 P.M. CST on Tuesday, March 24.

Emails with a Word document attachment of the lesson plan are preferred. Don't forget to include your name and contact

information! Selected entries will be announced in the May AE newsletter.

RULES

- Only lessons submitted by current CAP AEMs or CAP senior members will be considered.
- The lesson must be appropriate for an elementary grade level. (Choose from K-6.)
- The lesson must have an aerospace theme/connection. Aerospace includes topics such as flying, airplanes, rockets, space shuttles, space exploration, planets, stars, and weather to name a few of the more popular aerospace topics.
- The lesson must include national math or character standards. (For national math standards, visit <http://standards.nctm.org/document/appendix/numb.htm>, and for charac-

ter, visit <http://www.character.org/elevenprinciples>.)

- The lesson must take approximately 30-60 minutes to teach.
- The lesson must NOT be taken from COPYRIGHTED material! NASA lessons are not copyrighted, so you may use their material; however, we highly recommend adding your own special touches to the lesson that make technical information a bit easier to understand, adding your own fun/original ideas to the lesson that may make it flow smoother and make it more appropriate for a specific grade level, etc.
- The lesson must contain appropriate information for each heading within the lesson.

The sample template and other information on the lesson format are available at <http://members.gocivilairpatrol.com/ae>.

MINI ENCAMPMENT AND PHASE 1 TRAINING WITH O-FLIGHTS

When (time): March 14, 2009 (0800 to 2000), Check in is from 0730 to 0755

Where: PA Wing Headquarters, Building 3-108 Fort Indiantown Gap Annville, PA 17003

Who can attend: C/AB-C/Col

How: Send e-mail to Major Parks at parks@brandonparks.com with your Name, CAP Grade and unit number.

Point of contact: Major Parks, 717-654-0052

Cost: \$10.00 cash to be turned in at the door, this will include lunch and Dinner

Uniform: BDUs

Forms: (2) CAPF60, (1) CAPF31, must be presented at check in.

Note: The Mini Encampment will have no credit towards an encampment.

Goals

The School is designed to provide cadets the opportunity to:

- 1) Apply knowledge gained in the cadet programs to practical situations.
- 2) Develop a greater understanding of CAP.
- 3) Develop leadership potential.
- 4) Enhance interpersonal skills.
- 5) Develop time-management skills.
- 6) Develop a spirit of teamwork.
- 7) Inspire a sense of discipline.
- 8) Learn how to overcome challenges and succeed.
- 9) Enhance their unit's Cadet Program.
- 10) Aid in retention and motivation.

Philosophy

The school can be the most significant and worthwhile training experience of a CAP cadet's membership. Training is what the school is all about. To achieve the overall goals, a positive attitude is essential. Each staff member has an obligation to learn as much as possible and to offer the highest quality of training to others. The staff must always remember that their first duty is to the other members and not themselves.

Equipment List

CAPID Card

BDU's

Winter Gear for BDU's, plan on going outside

24 hour gear, if you have it

Orange Cover

Pen

Small Notebook

ID Card

\$10.00 Cash for weekend cost

Any Medication you are currently taking (INCLUDING INHALERS!!!)

CAPF-60, 2 copies

Civil Air Patrol issued books (blue binder)

Cadet Lt Col Redcay, the cadet commander, has been working very hard on the planning for the activity. I am looking forward to all he has put together for the activity. All cadet staff should e-mail Cadet Lt Col Reday at patriot@dejazzd.com for cadet staff positions.

C. Brandon Parks, Major, CAP
Deputy Commander, Group 2

SOME GOOD NEWS AND SOME BAD NEWS

The Civil Air Patrol is not immune to the current financial difficulties. The Pennsylvania legislature cut our Wing's allotment by 40% this year. This means Wing has had to make some difficult decisions.

All allocations to units have already been made. Senior member training program costs will not be covered this year. By trimming this and several other costs, Wing will

be able to keep this year's Encampment cost at \$150.00 for cadets. No decision has been made yet on the cost of the Powered Flight Encampment.

There is still money from National available, and the Air Force has approved funding for the monthly training mission budget.

Capt. Daubenspeck reported

that the study group for the AFIADL (ECI) 13 test went very well. He is looking forward to the upcoming events scheduled to be held at his unit headquarters. He also mentioned that plans are progressing very nicely on their new facility.

Lt. Col. Marshal reminded us to file fundraising request forms for all fund raising ac-

tivities. This is especially important this year so Wing can make sure our various units don't overwhelm any of our benefactors.

Like everyone else, we're facing some tight times, but we have a history of pulling together and finding creative ways to make things work. So, let's rise above and show 'em all what we're made of.

**RE: THE CIVIL AIR PATROL INSPECTOR GENERAL SENIOR LEVEL TRAINING**

Saturday and Sunday 28 February-1 March 2009.

The training is scheduled for building 3-108 at Ft Indiantown Gap, PA 17003. This is the Pennsylvania Wing Headquarters.

Students should plan to arrive on Friday, 27 February. Sign-in will be Saturday morning at 0730 at the class site. Classes will be all day Saturday and will be released by 1700 on Sunday.

Cost:

There will be \$15.00 charge to cover refreshments and lunch.

Billeting: No on base billeting is available.

Overnight Accommodations:

There are two hotels immediately outside of the post at exit 90 of I-81:

Days Inn Lebanon-Jonestown-Lickdale

3 Everest Lane; Lebanon/Jonestown, PA 17038

Phone: 717-865-4064

(Just east of exit - Free "Daybreak" continental breakfast)

Quality Inn

16 Marsanna Lane; Lebanon/Jonestown, PA 17038

Phone: 717-865-6600

(Just west of exit - Free continental breakfast)

If you mention that you are attending the IG course at Ft Indiantown Gap, you should be able to get a military rate.

Directions:

Ft Indiantown Gap is 2 miles west of I-81 exit 90 (anad the two hotels listed above). Proceed west on route 72 (Fisher Avenue) to to the post. As you enter the post (no security gate) you will cross Quartermaster Road. The Wing HQ is the next building onn the left (intersection of Fisher and Lackawanna).

Any participants planning to fly themselves to this course should contact the PAWg/IG, Lt Col Doug Allen, at dsallen@att.net to arrange a pick-up.

Student Requirements:

Space is limited. All applicants must be current members of Civil Air Patrol. Applications will be accepted in the following priority:

1. Applicants assigned as Wing or Region Inspectors General or assistants.
2. Applicants assigned as Group, Wing or Region Commanders
3. Applicants assigned as Group, Wing or Region Vice-Commanders or Chiefs of Staff.
4. Applicants assigned as Legal Officers.
5. Other interested members with the approval of the CAP/IGT.
6. Members of Northeast and Middle East Regions will have priority over all others.

Uniform Requirements:

AF blue shirt with or without a tie or CAP aviator shirt with or without a tie worn in accordance with CAPM 39-1. Laptop computers are encouraged, but not required.

Application Procedures:

Those wishing to attend this course should notify Gerry Rosenzweig, HQ CAP/EXS, at: grosenzweig@capnhq.gov

or (877) 227-9142, ext. 228 or 105 South Hansell Street, Maxwell AFB, AL 36112

Lt Col Doug Allen

Inspector General

Civil Air Patrol

Pennsylvania Wing

dsallen@att.net

<http://www.pawingcap.com/inspector-general>



INCIDENT COMMAND SYSTEM (ICS) COURSES REQUIRED

As of January 1st, all ES Qualifications have been suspended for those members who have not completed the required Incident Command System (ICS) courses. If you have two asterisks next to any of your qualifications, this means that you have not completed the required courses for your specialty. These courses are all online and available off of the www.pawingcap.com/ops

website. Look towards the bottom where it says NIMS training and the links are there.

Courses are available through PEMA's Learning Management System, <http://www.paprepared.com> and at FEMA's <http://www.training.fema.gov/IS> PAWG would prefer courses be taken through PEMA as that will automatically register your completion with the



		NIMS Training Required					
		IS-100	IS-200	ICS-300	ICS-400	IS-700	IS-800
Specialty Qualifications Requiring NIMS Training	Incident Commander (Any)	X	X	X	X	X	X
	Operations Section Chief	X	X	X	*	X	X
	Planning Section Chief	X	X	X	*	X	X
	Logistics Section Chief	X	X	X	*	X	X
	Finance / Administration Section Chief	X	X	X	*	X	X
	Air Operations Branch Director	X	X	X		X	X
	Ground Branch Director	X	X	X		X	X
	SAR/DR Mission Pilot	X	X			X	
	Transport Mission Pilot	X				X	
	Mission Observer	X				X	
	Mission Scanner	X				X	
	Ground Team Leader	X	X			X	
	Ground Team Member (Any)	X				X	
	Urban Direction Finding Team	X				X	
	Information Officer	X	X	X	*	X	X
	Flight Line Supervisor	X	X			X	
	Flight Line Marshaller	X				X	
	Communications Unit Leader	X	X	X		X	X
	Mission Radio Operator	X				X	
	Mission Safety Officer	X	X	X	X	X	X
	Liaison Officer	X	X	X	X	X	X
	Mission Chaplain	X	X			X	
	Mission Staff Assistant	X				X	
	Critical Incident Stress Team	X				X	
	ARCHER Operator	X				X	
	Airborne Photographer	X				X	
	SDIS Operator	X				X	
	General Emergency Services						

Notes:

1. ICS-400 is recommended but not required for specialties marked with an "**"
2. ICS-400 is required to be completed by the Federal compliance date which is currently 30 September 2009.

Commonwealths Emergency Management system.

When you receive your certificate, forward it to the group ES/101 person for validation.

In Groups 1 & 6, it is LtCol Bill Geyer, gyrcat-bil@verizon.net,

In Group 2 & 5, LtCol Mike Widmann at widmann@squadron1407.com,

In Groups 3,4 and Wing, Maj Alex Bodnar at grp3eso@zoominternet.net.

The chart to the left specifies which NIMS training is required for each mission qualification. IS-300 and -400 are classroom programs. Members needing them should contact their ES officer for scheduling information.

If any member needs any help whatsoever in finding these courses, or entering these completions into eServices, I encourage them to contact either myself at w.schlosser@squadron339.org or their unit or group Emergency Services Officer or Operations Officer.

RECURRENT COMMUNICATIONS TRAINING

MONTHLY QUIZ. FEBRUARY 2009.

REVIEW OF CHANGES IN NEW CAPR 100-1. (12 MAY 2008)

CHAPTER 9 – FREQUENCY UTILIZATION AND NET SCHEDULES

True or False.

Temporary Authorization for Net Changes.

1. In the event that an assigned frequency is not usable for scheduled nets, frequency changes may be requested. Wings should coordinate with the region DCS/Comm for a regional solution. If a new frequency must be requested, the region DCS/Comm will coordinate the assignment with the NTC. Except as needed for emergency or mission communications,

frequencies not assigned to regions may be coordinated through the NTC on a first-come basis. The duration of the any new frequency authorization under this paragraph will be set by the NTC as agreed upon by the wings and regions involved.

Radio Net Schedules:

2. Net schedules for operation on all authorized CAP frequencies will be coordinated and established at region level. Requests for schedule changes, additions, and/or deletions on CAP frequencies will be coordinated through appropriate region DCS/Comm. If the change will be outside times already allocated to the region, coordination with the NTIA is required.

Frequency List.

3. Frequencies permanently authorized for the CAP are referenced in table 9-1. The actual frequencies and associated frequency designators can be found on the members-only secure area of the Communications Program web site. That site may be accessed by logging in at <https://ntc.cap.af.mil/login.htm>. Authority to operate is granted through normal wing/region channels IAW the appropriate sections of this regulation.

Inter-Squad Radios (ISR).

4. ISR radios are authorized for all CAP units and activities, except that they must NOT be utilized in flight. Only radios specifically manufactured for the ISR service (currently available only from ICOM) are authorized and they will not be

modified in any way, including the addition of external antennas or amplifiers. Because these radios operate only on federal frequencies, personal use of ISR radios is prohibited. For this reason, wings will develop policies regarding personal purchase of these radios that will ensure they are not resold or used outside of CAP. Wing DCs have the information needed to purchase these radios directly from ICOM America.

Family Radio Service (FRS).

5. 9-12. Family Radio Service (FRS). The use of FRS radios is not authorized for use in Civil Air Patrol.

ANSWERS ON PAGE 12

*Special thanks to the ARRL for their permission to reference material. www.arrl.org/

EQUAL OPPORTUNITY TRAINING

CAPR 36-1, the Civil Air Patrol Nondiscrimination Program regulation has been updated.

Section 5e, Nondiscrimination Program Management, was added. This section requires all active senior members to complete an online Equal Opportunity Training (EOT) program. This includes Cadet Sponsor, Life, and 50-Year members.

The program consists of a brief PowerPoint slide show with a link at the end to indicate agreement to comply with the nondiscrimination requirements.

This regulation, first published on 22 August 2008, presents the articles and acts with which CAP must comply, states CAP's official nondiscrimination policy, defines associated terms and responsibilities, and outlines procedure for program management.

EOT Link: https://tests.cap.af.mil/EO_Training/Index.cfm

The course must be downloaded for each person taking it. You have to enter your CAPID and last name before you can access the course.

NATIONAL ACTIVITIES INTERVIEWS

I would like to take this time to Thank everyone for making the interviews go so well this past Sat.

Just a note I didn't get one complaint from any Cadet or Parent about the waiting time for any interview. They all went well and ran smooth. I really can't thank you all enough..

This was the easiest weekend I had due to all the support given to the Cadet Program from so many members Thank-you.

We had over 75 Cadets attend the interviews and attend our CAC planning session for 2009...

The future for Penna. looks great with all the sharp and smart Cadets coming up in the Wing.....

Don't forget to mark these Dates

To Be Determined PENNA. WING CADET CONFERENCE.

Fort Indaintown Gap Building 8-80

October 16-18, 2009 PENNA WING CONFERENCE Radisson Hotel Pittsburgh Green Tree Pittsburg, Pa.

Lt.Col. Bruce Brinker
PA Wing Director of Cadet Programs

WEBMASTER'S GUIDE—PUBLISHING YOUR WEBSITE

Publishing is the process of making your material available to the public.

This is true for print, music, and video, as well as web-sites. If you have been using an online web development tool, publishing is as easy as clicking the "Publish" or "Save" button. However, don't skip this section. You may, in fact you probably will, eventually need to upload something not handled by your online editor.

Many webeditors offer uploading directly from their main window, or from a menu command. For others you will need to use an ftp client application. Ftp stands for File Transfer Protocol, and most look very much like a directory window, like Windows Explorer.

There are several free and low cost ftp applications. One of the most recommended is [CoreFtp](#).

When you open the ftp client, it will request the information for logging on to your website

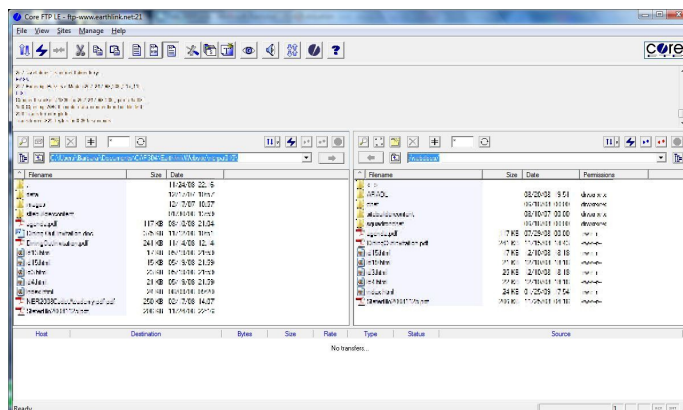
host server. If you use earthlink, the host server main address would be ftp-www.earthlink.net. You will also need to enter your account name, usually your full e-mail address, and your password.

Once you have logged on to your web server, you can copy, delete, and even re-name files.

Uploading Your Website

Once you have logged on, you can copy your entire website directory, including subdirectories to the web server. This will make your website available for others to view. Make sure you have a file called "index.html" or "index.htm" in your main directory. This is the file browsers will look for when they are directed to your site.

If you are using an online editor, you may still need an ftp application to upload files that your editor doesn't handle. These could include pdf's and specially designed html files.



CoreFTP Lite is a free file transfer protocol application. The file list windows are very similar to Windows Explorer folder windows. The top section is a connection status display and the bottom shows the status of transfers in progress.

Offline Copy

No matter what publishing method you use, be sure to back up your files to a computer or CD regularly. A recent back-up will allow you to rapidly restore your website to "last good configuration" if the site damaged. A site can be damaged accidentally by adding, editing, or deleting elements required by other items, or by being hacked.

Hacking is the term for maliciously editing a site that

does not belong to you. If your site is hacked, immediately change the password (be sure to record the new password as you did your first password). Changing the password will prevent the hacker from re-accessing your site immediately. Nothing can completely prevent hacking, but having a secure password and changing it regularly can reduce the chance of being hacked.

Capt. Barbara McCutcheon
Webmaster, Squadron 304

HELPFUL APPLICATIONS

The article on publishing concludes my series on basic webmastering. In March this will be replaced with a computer software and services feature.

This new feature is designed to help our members learn about, and how to use various computer and online tools available. **Please feel free to contribute both articles, and requests.** This includes "There's

gotta be a better way" type questions.

Don't be shy about asking how to do something. We all have things we can contribute and areas where we need assistance. This is what makes us a team.

Capt. Barbara McCutcheon
Webmaster, Squadron 304

GP2 Newsletter Submission Guidelines

Articles, story ideas, and queries may be submitted to Capt McCutcheon via the chain of command or by e-mail at gistek@ptd.net. Please include "CAP GP2 News" in the e-mail subject.

Items may be submitted as formatted or unformatted text within the body of the e-mail. Images may be submitted as attached jpg or pdf format files no larger than 1000K. No other type of attachment will be opened.

For more specific guidelines, please contact Capt McCutcheon.

YORK SQUADRON HOLDS DINING OUT BANQUET

Lebanon VFS Civil Air Patrol Squadron 307 held their annual "Dining Out" banquet 17 January, 2009 at HACC (Harrisburg Area Community College) located in Lebanon, Pa.

Sq. 307 Color Guard posted and retired colors.

Major Warren Parks introduced the guests and Major Hal Roach, Sq. 307 Commander, welcomed everyone and also read a list of events the Sq. was involved with in 2008.

1Lt Wilson Ballester made a DVD of the squadron's year in review and had it showing on a screen throughout the dining out. He also made the DVD available for all who wanted one. Lt. Ballester took pictures throughout the evening.

The guest speaker was Dr. Kathleen Kramer, Dean of HACC. Her husband was also

present. Among the VIP's attending were Lt. Col. Rosie Bruner, former commander of Sq. 307 and now Drug Demand Reduction Director for the Northeast Region, CAP, Hon. Rosemarie Swanger, representative of the 102nd District and her husband, Lebanon County Commissioner, JoEllen Litz, Hon. Tim Seitz, representative of the 125th District, Rosemary Nightingale, President of the Lancaster Chapter of the U.S. Military Mothers and Friends, Eileen Steele, founder of the U.S. Military Mothers and Friends. Also in attendance was Lebanon's Chief of Police, Bill Harvey and a special guest, Richard Doll, a veteran of both WW11 and Korea.

Mr. Andy Kelly, a professional photographer and supporter of Sq. 307, took a group picture of Sq. 307 members as well as family group pictures.

The parents of the cadets



Left to right: C/2Lt Patrick Roach, C/SrA Tyler Zohner, 1Lt Bea Gernert, C/A1C Kayla Rhoads, C/SrA Ashlynn Herr

Photo by 1Lt Wilson Ballester

and senior members each brought a covered dish and/or dessert. This made for a variety of food available for the meal.

Donations from local businesses were given as door prizes.

Awards were given to Sq. 307 for:

Participator Award, CA1C Kayla Rhoads

Outstanding CAP Support by a non-member, Hon. Rosemarie Swanger

Senior Cadet Career Award, Matt Eckert, who was not present because he was attending college, but will be presented with the award at a later date

Outstanding new cadet, C/SrA Ashlynn Herr

Staff Cadet of the year, C/SrA Tyler Zohner

Most Initiative, C/2Lt Patrick Roach

Senior of the year, 1Lt Bea Gernert

1Lt Bea Gernert

YORK SQUADRON WELCOMES NEW PILOT

We are very proud to welcome new member Rob Stone to York Squadron. Because he is a commercial instrument pilot, he begins his CAP career as a 1Lt! He also qualified for Cadet Orientation Flights, so we're glad to have him in that capacity. Congrats to Rob on choosing CAP!

We also congratulate Senior Members Stacey Scholl and Rebecca Eiben who passed their Level 1 Orientation and are new members to York 301. We look forward to their efforts to move the squadron forward in 2009. They are currently looking over the Specialty Tracks to set their goals and start working on

Level 2!

Cadet Marianne Olmeda is our latest Mitchell Award recipient and thus becomes our newest c/2Lt. She was awarded our Squadron Cadet of the Year Award at our December banquet, and is presently our Bravo Flight leader.

Jim Eiben, Major, CAP
Commanding Officer

BATTLE OF THE BULGE EVENT AN EDUCATIONAL EXPERIENCE

Civil Air Patrol Squadron 307 and squadrons from all over PA supported the WWII Federation with the re enactment of the Battle of the Bulge at Fort Indiantown Gap in Annville, Pa. from 27 thru 31 January, 2009.

There were 1545 re enactors from 37 states and at least 3 countries represented. Also, invited to stay in the veteran barracks were veterans who fought at the Battle of the Bulge. The veterans were taken on a bus tour of the facility accompanied by CAP Sq. 307 Deputy Commander, Major Warren Parks as their guide. They were told during WWII German prisoners were kept at FITG.

A bus load of Battle of the Bulge veterans and re enactors also visited the Lebanon VA Hospital and talked to the patients and were escorted by a senior member of Sq. 307 who is also a volunteer at the VAMC.

The CAP cadets were greeted Wednesday evening by a General Patton re enactor and his re enactor guards and given General Patton's speech.

After his speech, the cadets could ask questions about Gen. Patton, the war, uniforms and etc. They were also given autographed pictures of the re enactor portraying Gen. Patton and anyone could get their picture taken with him. Pamphlets were given to the cadets on the Battle of the Bulge.

Civil Air Patrol cadets assisted the WW11 Federation by doing security, registration, parking, road guards, communications, posting colors for the laying of the wreath at the memorial, retiring flags in front of the BOB Veteran's Bldg. and assisting Bulge veterans.

The weather was similar to the original Battle of the Bulge fought in Belgium. There was about 5 inches of snow with a thick layer of ice on top. It



The flag in the background was the flag covering the coffin of the Patton re enactor's father.

Picture by Lt. Wilson Ballester

snowed several times, but it did not deter the cadets in their duties.

Lt. Art Lyon brought a huge model airplane to be covered in a special plastic to be ironed on to the wood. When the cadets had down time they were instructed on how to cover the model plane. Lt. Lyon also brought a disk and laptop to instruct them how to fly a plane.

Major Park gave a briefing on

the Battle of the Bulge to the cadets. Lt. Ballester gave a briefing on communications.

This was an educational event, which also honors the veterans of one of the largest, longest and most deadly battles of WW11. All the re enactors had a character they portrayed and the cadets could ask them questions. Cadets also asked the original BOB veterans about the war.

Lt. Bea Gernert

TIME TO START PREPARING FOR NER REGION'S 2ND SARCOMP

The Northeast Region will once again conduct a Search and Rescue Competition (SARCOMP) at Westover Air Reserve Base in Chicopee, MA, on Memorial Day weekend 2009. Leading the effort as Incident Commander will be Lt Col Joe Abegg, who held the same position during the last SARCOMP.

The last time the NER held this competition was in May of 2007. Six of the nine wings which comprise the Northeast Region participated at that time and the competition was covered by ABC, CBS and the Springfield Republican. The dates for the 2009 competition are 22-24 May.

[Winter 2009 NINER Newsletter](#)



CAP planes from participating wings at the 2007 SARCOMP.

PROMOTIONS

The following group members promotions were recorded during the month of January.

Jesse Jones Composite Squadron 304:

Dain A. Bomberger promoted to C/Amn on 22 Dec 2008

Kyle S. DeHart promoted to C/2Lt on 18 Jan 2009

Evan G. Eaby promoted to C/2Lt on 18 Jan 2009

Joseph M. Nolt promoted to C/Amn on 22 Dec 2008

York Composite Squadron: 301

Marianne M. Olmeda promoted to C/2Lt on 10 Dec 2008

Joni M. Smeltzer promoted to C/2Lt on 1 Jun 2008

Harrisburg International Composite Squadron: 306

Christopher F. Allan promoted to C/Amn on 17 Dec 2008

Ian C. Barrick promoted to C/SSgt on 17 Jan 2009

David B. Bonetti promoted to C/A1C on 22 Oct 2008

Joseph A. Dempsey promoted to C/A1C on 17 Dec 2008

Gabe Warner promoted to C/SSgt on 3 Dec 2008

Capital City Composite Squadron:

Lauren R. Smith promoted to 2Lt on 9 Dec 2008

Congratulations, and thank you for all of your hard work.

With the addition of cadet promotion tracking in e-Services, it is now possible to create a list of promotions for many cadets as well as all senior members.

Since cadet promotion entry is voluntary, only those cadets whose commanders have entered cadet promotions into e-Services can be recognized through this method. We would be happy to include any additional promotion information submitted by Line Officers.

Members are welcome to submit articles and photos of promotions. These will be included in the Unit News section of the newsletter.

WELCOME NEW MEMBERS

During January, seven new cadets and three new senior members joined squadrons in our group.

Cadets David L. Graybill and Zachary L. Martin joined the Jesse Jones Composite Squadron 304.

Senior member Rebecca A. Eiben joined the York Composite Squadron 301.

Cadets Cassandra Colwell and Sara E. Rogers, and senior member Daryl E. Rutt joined the Harrisburg Int'l Composite Squadron 306.

Cadets Nicholas Peters, Ruth R. Sam, and Timothy R. Sasm and senior member Kevin C. Ryan joined the Capital City Composite Squadron 302.

Group 2 extends a warm welcome to our new members.

FYI, ADS AND ANNOUNCEMENTS

Mission Scanner class is scheduled for 21 Feb 2009 at Black Diamond Squadron headquarters.

Contact Capt. Todd Daubenspeck at cap336cdr@yahoo.com for more information about this event.

Easy Fundraising! Do your SHOPPING at the CAP Mall and raise funds for your squadron!! Huge selection of well-known stores at <http://cap.fundlinkllc.com>

Northeast Region Newsletter available. Read the NiNER at <http://ner.cap.gov/news/NINERwinter09.pdf>

New Specialty Track, NHQ has just released Organizational Excellence 229. This is the tool all leaders need to be truly successful. Most commanders have completed the requirements already and will qualify in short order.

"Read to Lead" is an excellent program we can use to develop our leaders. Using the Chief of Staff of the Air Force's Reading List, leadership traits can be enhanced through learning from the experiences of others. http://level2.cap.gov/visitors/programs/read_to_lead/

Commander's Call 18 April 2009 at 1300. This is a MANDATORY meeting. Uniform of the day is Blues. All commanders and all CAP Vans are to be at this meeting.

Mission Pilot School 25 Apr—2 May 2009 at Willow Grove Go from Form 5 to Mission Pilot. Deadline to apply is 1 Apr 2009

Please feel free to submit short ads and announcements of general interest to members of our group. This includes items your unit has available to other units, positions our unit needs

COMMUNICATIONS QUIZ ANSWERS

REFERENCES:
CAP REGULATION 100-3.
12 MAY 2008.
Communications-Electronics

COMMUNICATIONS

INDIVIDUAL SECTIONS IN PARENTHESIS.

1. True. (9-7).
2. False. Net schedules for operation on all authorized CAP frequencies will be coordinated and established at region level. Requests for schedule changes, additions, and/or deletions on CAP frequencies will be coordinated through appropriate region DCS/Comm. If the change will be outside times already allocated to the region, coordi-

- nation with the **NTC** is required. (9-8a.)
3. True. (9-9).
 4. True. (9-11).
 5. False. **Family Radio Service (FRS)**. While use of ISR is preferred, the use of FRS radios is authorized IAW NTIA Regulations section 7.5.8. FRS radios are authorized for all CAP units and activities not directly supporting Emergency Services (actual missions and training). Emergency/disaster response, medical communications, and command and control communications are examples of emergency services functions which are prohibited from using FRS. (9-12).

CIVIL AIR PATROL

GROUP 2 STAFF

Commander	Lt Col Byron Marshall
Deputy Commander	Maj Brandon Parks
Aerospace Education Officer	1st Lt David Briddell
Administrative Officer	Open
Cadet Programs Officer	Maj Brandon Parks
Cadet Special Activities Officer	1st Lt Jeff Case
Chaplain.....	Open
Communications Officer	Capt Don Inscho
Communication Licensing Officer	1st Lt Carlton Walls
Finance Officer	Maj Becky Wilson
Inspector General.....	Open
Legal Officer	Open
Logistics Officer.....	Open
Maintenance Officer	Capt Daniel Sheetz
Medical Officer	Open
Operations Officer	Open
Operations, Drug Demand Reduction Officer.....	Lt Col Orville Schwanger
Operations, Emergency Services Officer	1st Lt Tim Roth
Operations, Emergency Services Officer	Maj Steve Wilson
Operations, Standardization and Evaluation Officer	Lt Col Chuck Bechtel
Personnel Officer.....	Open
Plans & Programs Officer	Open
Professional Development Officer	Open
Public Affairs Officer	Capt Barbara McCutcheon
Recruiting Officer	Open
Safety Officer	1st Lt Jeff Case
Safety Officer, Assistant.....	1st Lt Edwin Jones

*If you are interested in applying for any of the open staff positions, please contact Lt Col Byron Marshall, ercoupe884@msn.com

CALENDAR

- **Scanner/Observer Class:** 21 Feb 09: Black Diamond HQ
- **IG Senior Level Training:** 28 Feb—1 Mar 09: FIG
- **Mini Encampment / CLS Staff Paperwork Due:** 01 Mar 09: FIG
- **Mini Encampment & Phase 1 Training with O-Flights:** 14 Mar 09: FIG
- **Group 2 Staff Meeting and CAC:** 14 Mar 09: FIG
- **Scanner/Observer Class:** 21 Mar 09: Black Diamond HQ
- **Yeager Class:** 28 Mar 09: Black Diamond HQ
- **Training Leaders of Cadets:** 9 Apr 09

Please send information about upcoming unit events and activities that are open to our members to Group 2 PAO, Capt. Barbara McCutcheon at gistek@ptd.net

